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| Project Title: | **Request for Proposal (RFP) for the Design and Delivery of the Personal Leadership module for the 2nd run of the Leaders for Singapore Healthcare (LSH)**  |
| RFP Reference No: | **MHHHLCRFP20365** |
| RFP Roll-Out Date: | **5 October 2020** |
| RFP Closing Date: | **13 November 2020, 17:00 hrs (SG Time)** |

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| **Background of Project** |
| The Healthcare Leadership College (HLC), a division of MOH Holdings Pte Ltd, supports the building of strong leadership capacity and capabilities for our national public healthcare system, in line with the Ministry of Health’s vision and strategic priorities. HLC develops and deliver high quality programmes and other learning platforms for public healthcare leaders, covering topics such as leadership and organisational development, public service ethos and values, and key healthcare policies and issues. The College leads efforts for the public healthcare sector in the following areas:* + 1. Foster a one healthcare family mindset
		2. Build shared values and ethos amongst public healthcare leaders
		3. Develop understanding of key healthcare policies, the rationale and principles behind the policies
		4. Strengthen leadership capabilities of healthcare leaders to enable change and to drive strategies to transform healthcare delivery
		5. Nurture a community of healthcare leaders across professions and across the healthcare family to bring about greater collaboration and sharing

HLC milestone programmes aim to develop high potential leaders from institutions/ organisations across the public healthcare sector who have been earmarked to take on higher appointments. The programmes aim to foster a one public healthcare sector mindset in participants, broaden participants’ perspectives on issues and challenges facing our healthcare system to better equip them to anticipate future challenges, and to strengthen their leadership capacity, anchored on public healthcare values and ethos, to better lead the future of public healthcare. The programmes include presentations by resource persons, dialogue with leaders within and outside the public healthcare sector and learning journeys to both healthcare and non-healthcare organisations. HLC is seeking a vendor to design and deliver the Personal Leadership module for the 2nd run of the Leaders for Singapore Healthcare (LSH).  |
| **Objective of Project** |
| Leaders for Singapore Healthcare (LSH) is HLC’s signature programme for senior healthcare leaders with organisation level responsibilities. Participants of the LSH will be from across the healthcare family and from all professional backgrounds.The LSH participants will examine their roles as leaders of and for the Singapore health eco-system, with a larger influence across institutions and clusters, and beyond public healthcare. Participants will also consider the collective leadership needed to drive healthcare transformation and to build a sustainable healthcare system for Singapore.The LSH will also provide our senior leaders a space to explore their personal leadership. It is designed to help participants reflect on their own leadership practices and impact on others, and to commit to a vision and an action plan for change, for greater confidence to lead others in times of change, uncertainty and complexity. The programme also seeks to develop camaraderie amongst the participants and grow a strong and collaborative community of senior healthcare leaders.The class size for the LSH is from 20 to 22 participants.The LSH will be conducted in five segments over a period of seven months. Participants will learn through a combination of experiential methods, case discussions, learning journeys, conversations with thought and practice leaders, industry leaders, and policy-makers. The programme offers an opportunity for participants to gain perspectives from beyond healthcare and outside of Singapore. The 2nd run of the LSH will be conducted on the following dates and with the following structure:

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| **2nd LSH Dates**  |
| Segment 1 | 17 – 21 May 2021 |
| Segment 2 | 7 – 9 July 2021 |
| Segment 3 | 20 – 24 September 2021 |
| Segment 4 | 8 – 12 November 2021 |
| Segment 5 | 25 – 26 November 2021 |

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| **Participating Procedures** |
| The Request for Proposal (RFP) process shall be as follows:1. Interested Vendor shall first read the Confidentiality Undertakings Letter (“Letter”) and Annexure 1 attached in Annex A to this Notice. If the vendor is agreeable to be bound by the terms of this Letter and Annexure 1, interested vendor may proceed to request for the RFP documents by sending an email to

procurement@mohh.com.sg to request for the electronic RFP documents. In the email, please state the following:* company name;
* company registration number;
* business address and
* the name, designation, contact number and email address of your company representative who will be the primary contact for all communications with MOHH pertaining to the RFP (“Representative”), with the Subject line as “Response to MHHHLCRFP20365 – Request for Proposal (RFP) for the Design and Delivery of the Personal Leadership module for the 2nd run of the Leaders for Singapore Healthcare (LSH)”
1. Instructions relating to your submission of Proposal will be stipulated in the RFP documentation. Only Proposals submitted in compliance with such instructions will be considered.
2. A vendor briefing will be held on **12 October 2020**. Invitation will be sent to your Representative via email.
3. The RFP closing date is on **13 November 2020, 17:00 hrs (SG Time)**.
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**Annex A**

